

USM Bylaws, Policies and Procedures of the Board of Regents

VII - 9.80 - POLICY ON IMPACT OF CHANGES IN THE MINIMUM QUALIFICATIONS OF NONEXEMPT JOB CLASS SPECIFICATIONS

(Approved by the Board of Regents, June 9, 1995, EFFECTIVE July 1, 1996. Amended October 9, 2015).

I. PURPOSE AND APPLICABILITY

This policy establishes the guidelines on meeting the minimum qualifications of job class specifications.

II. AFFECTED EMPLOYEES

The minimum qualifications of a job class shall be developed and/or amended by the Chancellor or designee to comply with local, state or federal regulations or for other bona

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qualifications in order to remain in their current positions.

2. Exception to the new minimum qualifications shall only apply to that specific job class at the institution where the employee is employed, and shall not apply to other positions in the job class series or other job classes for which the employee does not meet the minimum qualifications.