

USM Bylaws, Policies and Procedures of the Board of Regents

VII - 4.62 - POLICY ON ON-CALL AND CALL-BACK FOR NONEXEMPT STAFF EMPLOYEES

(Approved by the Board of Regents on June 19, 1991; Amended October 9, 2015)

I. PURPOSE AND DEFINITIONS

- A. On-Call - Nonexempt Staff employees are considered to be in ~~on-call~~ status and shall receive additional compensation when required to be available to report to work outside the normally scheduled hours for emergencies or other unusual circumstances.
- B. Call-Back - Nonexempt Staff employees are considered to be in ~~call~~ status and shall receive additional compensation when required to return to work after regularly scheduled hours or asked to report to work on ~~an~~ offday for emergencies or other unusual circumstances.
- C.

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en circumstances arise where the
no longer able to respond, the
r immediately. The employee shall

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be removed from on-call status for that day for pay purposes unless the individual had previously responded during that same day.

- b. An employee who is assigned to on-call status and cannot be reached or does not report within two hours of being contacted may be subject to disciplinary action and shall be removed from on-call status for that day for pay purposes unless the individual had previously responded during that same day.

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- c. In instances where (designated for (i)] T J d 0 2) T j 0 .

